



I - H - N
Institut international des Hautes
études Notariales

STUDY TOUR IN ITALY, SWITZERLAND, LATVIA AND FRANCE
15 – 24 September 2022

Especially designed for Notaries of Australia



Agenda

THURSDAY 15 SEPTEMBER 2022

17:00 Meeting point, Hotel in Rome – Hotel NH Collection Roma Centro, Rome.

20:00 Welcome dinner at the hotel.

FRIDAY 16 SEPTEMBER 2022

Breakfast

10:00 Reception at the UINL Headquarter (International Union of Notaries), Via Flaminia 160, Rome.

www.uinl.org

Welcome speech and presentation.

10:15 Lecture: Explanatory statement of the features of the notariat of civil law, minimum requirements to be recognized as such and current situation of the Union.

11:00 Visit to Notartel (in the same building). *Notartel spa* is the company of the National Council of Notaries offering IT services to Italian Notaries for over 20 years.

<https://www.notartel.it/notartel/index.jsp>

11:15 Lecture: Presentation of the Italian system of electronic signature. State of the art for receiving documents remotely.

12h45 Lunch at your leisure (own expense) in the vicinity.

14h30 Visit to the « Consiglio Nazionale Del Notariato » (Italian Notarial Council).

Solemn signing of the Cooperation Agreement between Notary Chambers of Italy and the Society of Notaries of Victoria Inc.

FRIDAY 16 SEPTEMBER 2022

15:00 Lecture: Acceptance in Italy of acts issued under the Common Law.

16:30 End of the visit, return to the Hotel and free time.

19:45 Meeting of the participants and accompanying persons in the lobby.

20:00 Departure from the hotel. Short walking.

20:30 Dinner in an interesting restaurant and then back to the hotel.

SATURDAY 17 SEPTEMBER 2022

Sightseeing at your own: enjoy the marvellous Rome!

20:00 Dinner at the hotel.

SUNDAY 18 September 2022

Breakfast.

06:15 Transfer to Leonardo da Vinci airport, Fiumicino, Roma.

09:20 Flight to Geneva.

10:55 Arrival at Geneva Airport.

11:45 Lunch at your leisure (own expense) at the airport.

13:30 Transfer by coach to Bern, Federal Capital of Switzerland.

15:30 (approx.) Arrival in Bern, Hotel Bristol.

Check-in and free time.

19:30 Welcome Dinner with the organisers at the hotel.

MONDAY 19 September 2022

Breakfast.

09:15 Meeting of the participants and accompanying persons in the lobby.
Departure from the hotel. Short walk and/or public transportation.

09:45 Reception at the Office of the Swiss Federation of Notaries (FSN),
Schwanengasse 5/7, Bern.
<https://snv-fsn.ch/fr>

Welcome speech and presentation.

10:15 Solemn signing of the Cooperation Agreement between the Swiss Federation of Notaries and the Society of Notaries of Victoria Inc.

10:45 Lecture. Interesting issue : the acceptance of acts from Common Law countries in a Civil Law environment.

12:15 Lunch with the representatives of the FSN.

14:30 *Visit to the FSN Swiss Notary Federation, part 2.*
Lecture: topic to be defined.

17:00 Return to the hotel and transfer to Zurich. Check in at Holiday Inn Express, Zurich Airport.

19:30 Dinner at your leisure (own expense).

TUESDAY 20 September 2022

Breakfast.

11:30 Departure from the hotel and check-in at ZURICH AIRPORT.

15:05 Flight to Riga (flight with one stop).

21:55 Landing in Riga and transfer to the hotel Mercure Riga Centre.

20:00 Dinner at the hotel.

WEDNESDAY 21 September 2022

Breakfast.

09:30 Departure from the Hotel and short transfer to the Latvian Notary Chamber
<https://www.latvijasnotars.lv/>

10:00 Welcome speech and presentation.

10:30 Solemn signing of the Cooperation Agreement between the Latvian Chamber of Notaries and the Society of Notaries of Victoria Inc.

11:00 Lecture: *Services of the sworn notaries on-line.*

12:15 Lunch with the representatives of the Latvian Notary Chamber.

14:00 Visit to a Notary Office. Lecture: *Towards notarial cooperation around the Baltic Sea?*

16:00 Free time to visit the beautiful old town.

Dinner at your leisure (own expense).

THURSDAY 22 September 2022

Breakfast.

09:30 Ministry of Justice / Program to be confirmed.

Lunch at your leisure (own expense) "en route".

13:00 (approx.) Transfer to the airport and check-in.

15:55 Flight to Paris, Charles-de-Gaulle airport.

17:45 Arrival to Paris, transfer to the Hotel 31 Paris Tour Eiffel.

20:45 Dinner at the hotel.

FRIDAY 23 September 2022

10:00 Reception at the Conseil Supérieur du Notariat, 60 Boulevard de la Tour-Maubourg, Paris.

<https://www.notaires.fr/fr>

Welcome speech and presentation.

10:30 Lecture. E-technologies and notariat : a new French Revolution ?

12h00 Lunch at your leisure (own expense) in the vicinity.

14h15 Lecture. The electronic signatures and the electronic acts in European Union.

TBC! Solemn signing of the Cooperation Agreement between Conseil Supérieur du Notariat Français and the Society of Notaries of Victoria Inc.

15:00 Lecture: Acceptance in France of acts issued under the Common Law.

16:30 End of the visit, return to the Hotel and free time.

19:45 Meeting of the participants and accompanying persons in the lobby.

20:00 Departure from the hotel.

20:30 Farewell Dinner in an interesting restaurant and then back to the hotel.

SATURDAY 24 September 2022

Breakfast.

Departures from the hotel according to the individual timetable for your flight.

COSTS

Notaries: **\$6,500** including a \$500 deposit.

Partners: in double room with notary = **\$5,300** including a \$500 deposit.

PROVISOS

- 4 star hotel accommodation + most meals unless marked (own expense) + all internal Europe airfares included.
- Participants pay return airfares Australia-Europe and subject to minor changes.

TERMS + CONDITIONS

Prices are subject to change due to the number of participants exceeding 10 and due to special circumstances (e.g. fuel and energy price increases).

The price includes accommodation with breakfast, one main meal per day, excluding drinks, airport transfers from Rome Centro to Fiumicino, from Geneva to Berne and from Berne to Zurich, from Riga Airport to the city centre and vice versa, and from Paris Charles de Gaulle to the hotel.

Also included: some sightseeing tours, escort service, documentation and participation certificates. Working language: English.

COVID: Currently, Europe is open to people vaccinated with 3 doses. Situation to be followed very closely, as changes may occur in the short term, especially at the end of the European summer. Many websites provide guidelines and advice for travellers, e.g. <https://www.kayak.com.au/travel-restrictions> and government websites.

CANCELLATION AND ILLNESS AND ACCIDENT INSURANCE: These are essential and each registrant must agree to take out insurance with the company of their choice. I-H-N is a scientific organization and not a travel agent, so it limits itself to negotiating refunds in case of cancellation. The risk lies entirely with the participants, especially when the cancellation occurs 2 to 3 weeks before the event.

REGISTRATION AND PAYMENT DEADLINES

The deadline for registration is 19 MAY 2022.

The deadline for FULL payment is 14 JUNE 2022, on the basis of an invoice that will be sent to the registrants.